

Notices to guest observers

Observers sending equipment temporarily to CFHT are reminded that the "ATA Carnet" procedure is recommended for obtaining U.S. Customs clearance. (This procedure is described in the Observer's Manual, p. 13). ATA Carnet is preferred because less paperwork is required, and because it is not necessary for the observer to go to Honolulu for customs clearance at the times of entry and re-export. In any case, observers are asked to send copies of all shipping documents and customs forms to CFHT.

Observers are also reminded to send their equipment well in advance of their observing run. Note that CFHT cannot guarantee your equipment will be at the summit in time for an observing run if it arrives in Hilo just a few days before the run.

CFHT personnel can normally handle the administrative details of shipping your equipment back to your home institution. However, observers must pack and label their own equipment and must leave explicit instructions at the Waimea office concerning method of shipment, value for insurance, and method of payment of shipping charges.

Until the telescope is fully computer controlled, it is necessary to use celestial coordinates for the present epoch. Observers are asked to bring precessed coordinates for their objects, to the nearest second in right ascension and nearest 10 arc seconds in declination.

Observers may now use a CFHT vehicle to drive themselves from Hale Pohaku to the summit during the day only. But please note that observatory policy does not permit a person to be in the dome alone. If you plan to observe by yourself, note that you cannot then go up to the dome on days when our day crew is not present -

Saturday, Sunday, and Monday. In the present conditions observers should note that they will not normally be permitted to use a CFHT four-wheel drive vehicle when they are not the current observer on the telescope. Rides to the summit will be given on a space available basis only. So, for observers arriving well in advance of their runs and needing daily transportation to the summit we recommend rental of a four-wheel drive vehicle. Also, airport pickup and drop-off can only be made at Kamuela airport weekdays.

While time spent at Hale Pohaku is helpful in acclimatizing to altitude, it is probably of more help to spend some time at the summit before observing. Many observers also want to go to the summit the day before a run to bake plates, set up equipment, etc. We suggest that if you wish to go up on a night before your run, that it is a courtesy to ask the observer currently on the telescope if he minds your being present.

There is a change of procedure for observing time requests. Only one copy need be submitted, just to the national agency. Copies no longer need be sent to CFHT headquarters.

Observers should note that, except in special circumstances, CFHT will no longer accept responsibility for making customized equipment. If you require special brackets, filter adaptors, or other equipment that is for your use only, we will gladly assist with the design but not the fabrication.

One member of the astronomical staff is in charge of each observing run. Some time before your arrival we will advise you of his name; he will then be your correspondent for all scientific and technical questions related to your run.

First semester observing schedule

Available observing time for the first semester of 1981 has been allocated as follows:

<u>Dates</u>	<u>Observers</u>
Jan. 1- 5	Madore
Jan. 5- 8	Hutchings
Jan. 8-12	Hickson
Jan. 12-16	Wehlau
Jan. 16-18	Campbell
Jan. 22-25	Irwin
Jan. 25-28	G. Cayrel
Jan. 28- 3	R. Cayrel
Feb. 3- 7	Harris/van den Bergh
Feb. 7- 9	Harris
Feb. 9-13	Demers
Feb. 13-17	Spite
Feb. 17-19	Campbell
Feb. 24-27	Rose
Feb. 27- 3	Stockton
Mar. 3- 7	Borra
Mar. 7-10	Nieto
Mar. 10-13	Ulrich

Mar. 19-22	Batten
Mar. 22-24	Campbell
Mar. 24- 1	Foy
Apr. 1- 5	Pritchett
Apr. 5- 9	M.P. Véron/Lelièvre
Apr. 9-13	P. Véron
Apr. 24- 1	Vanderriest/Lelièvre
May 1- 3	Innanen
May 3- 6	Thompson
May 6- 8	Crampton
May 8-12	De Bergh
May 12-16	Wolff
May 16-17	Campbell
May 17-21	Maillard
May 31- 4	Hesser
June 4- 7	Lawrie
June 7-10	Dennefeld
June 10-13	Ferlet
June 13-15	Campbell
June 15-19	Boesgaard
June 24-27	Thompson
June 27-29	Lelièvre
June 29- 1	Wlérick